

THE HIGH COURT OF KERALA

HCKL/1035/2024-A7

Kochi : 682031
Date: 30-09-2026

NOTICE

Sub:- Serving of physical copies of all e-filed documents on the Office of the Advocate General, Kerala - Requirement of seal in the undertaking-Instructions - Reg.

Ref:- (1) High Court Notice of even number dated 05-07-2024 (Copy enclosed)
(2) Letter dated 31-01-2026 received from the Deputy Solicitor General of India
(3) High Court OM of even number dated 21-03-2026
(4) High Court Notice of even number dated 21-03-2026
(5) Letter dated 28-07-2026 received from the Advocate General, Kerala
(6) Orders of the Honourable the Chief Justice dated 22-09-2026 accepting the recommendations of the Committee for Redressal of Grievances of Advocates' Association/Lawyer/Kerala High Court Advocates Clerks' Association/Staff Members of the High Court
(7) High Court OM of even number and date

The Registry, vide reference cited (1) above, had issued necessary directions to the filers to file an undertaking along with physical copies of all e-filed documents, that 'physical copies of the documents that are e-filed have been served on all opposite parties who have already entered appearance / represented by Standing Counsel in the High Court'. It was also instructed therein that the physical copies of documents that are filed without such an undertaking shall not be accepted.

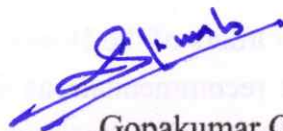
Now, the Advocate General, Kerala, vide letter referred (5) above, has reported that fresh matters, in which the State Government and its authorities are parties, are listed before the Hon'ble Courts immediately upon electronic filing, without serving the physical copies on the Advocate General, Kerala. This has resulted in causing administrative difficulties and additional financial burden to the Office of the

Advocate General, Kerala.

Considering the above, direction has been given vide reference cited (7) to the Filing Section and the Filing (Coding and Allocation Cell), High Court to insist upon the SEAL of the Office of the Advocate General, Kerala as proof of service of physical copies on the Advocate General, Kerala in the undertaking filed by the filers in cases in which the State Government and its authorities are parties, as done in the case of the Deputy Solicitor General of India, as per reference cited (3) above.

The matter is brought to the notice of all concerned.

(By Order)



Gopakumar G.
Registrar General

Encl:- As above

To:-

- The Advocate General, Ernakulam.
- The Additional Solicitor General for India at High Court of Kerala, Ernakulam.
- The Director General of Prosecutions & State Public Prosecutor, Ernakulam.
- The Additional Advocate General, Ernakulam (2 copies).
- The Additional Director General of Prosecutions, Ernakulam (2 copies).
- The Deputy Solicitor General of India, Ernakulam.
- The President, Kerala High Court Advocates' Association, Ernakulam.
- The Chairman, Bar Council of Kerala, Ernakulam.
- The State Attorney, Advocate General's Office, Ernakulam.
- The Senior Counsel, Government of India (Taxes), Ernakulam.
- The President, Kerala High Court Senior Advocates' Association, Ernakulam.
- The President of Kerala Federation of Women Lawyers, Ernakulam.
- The Vice-Presidents, Kerala High Court Advocates' Association, Ernakulam.
- The Secretary, Rule Committee under Section 123 CPC, High Court.
- The Secretary, Kerala High Court Advocates' Association, Ernakulam.
- The General Secretary, Kerala High Court Senior Advocates' Association, Ernakulam.
- The Secretary, Indian Law Institute, Ernakulam.

The President, Kerala High Court Advocates' Clerks' Association, Ernakulam.

The Registrars and the Additional Registrar (General Administration), High Court.

The Director of the Kerala Judicial Academy, Athani.

The Additional Director of the Kerala Judicial Academy, Athani.

The Member Secretary, Kerala State Legal Services Authority, Ernakulam.

The Director, Kerala State Mediation and Conciliation Centre, Ernakulam.

The Deputy Director (IT), High Court.

The Deputy Director of the Kerala Judicial Academy, Athani.

The Assistant Director of the Kerala Judicial Academy, Athani.

The Joint Registrars and Deputy Registrars, High Court.

The Protocol Officer, High Court.

The Private Secretary to the Chief Justice, High Court.

The Secretary, High Court Legal Services Committee, Ernakulam.

The Public Relations Officer, High Court.

The Principal Technical Officer, High Court.

The Assistant Registrar in charge of the Filing Section, High Court

The Assistant Registrar in charge of the Court Officer's Section, High Court.

The Officer on Special Duty (OSD) to the Honourable the Chief Justice, High Court

The Court Officer to the Chief Justice, High Court.

The Private Secretaries to Hon'ble Judges, High Court.

The Filing Scrutiny Officers, High Court.

The Filing and Court Officer's Section, High Court.

All Sections, High Court

The IT (Technical Cell), High Court.

The Confidential Assistants to the Registrars, Director (KJA) and the Additional

Registrar (General Administration)

The Administrative Records Section, High Court.

The Notice Board, High Court

The File/Stock File

Copy submitted to:

The Honourable the Chief Justice and the Honourable Judges

THE HIGH COURT OF KERALA**HCKL/1035/2024-A7**Kochi -682031
Date: 05-07-2024**NOTICE**

Sub: - Serving of physical copies of all e-filed documents on all opposite parties -- filing of undertaking - Reg.

Ref:- Orders of the Honourable the Chief Justice dated 01.07.2024 accepting the Minutes of the Committee for Redressal of Grievances of Advocates' Association/Lawyer/Kerala High Court Advocates Clerks' Association/Staff Members of the High Court held on 13.06.2024.

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It has been brought to the notice of Registry that despite statutory provisions stipulating that physical copies of documents that have been filed before the Court shall be served on all parties to a litigation even in a case of e-filing, the said procedure is not being complied by many Advocates/litigants while filing documents, much to the inconvenience of opposite parties.

Hence, in order to avoid such inconvenience, it is hereby directed to file an undertaking along with physical copies of all e-filed documents, that physical copies of the documents that are e-filed have been served on all opposite parties who have already entered appearance / represented by Standing Counsel in the High Court. The physical copies of documents that are filed without such an undertaking shall not be accepted.

Further, it shall also be ensured that the Vakalaths are filed in original, whether it is filed along with the main file, Miscellaneous Application, Counter Affidavit or any other documents. Accordingly, it is hereby directed that whenever Vakalaths are e-filed, its original shall be filed along with

scanned copy or else the name of the Counsel shall be removed from the Cause List.

(By Order)

Signed by

P Krishna Kumar

Date: 05-07-2024 11:35:59

P Krishna Kumar
REGISTRAR GENERAL

To:- The Advocate General, Ernakulam.

The Director General of Prosecutions & State Public Prosecutor, Ernakulam.

The Additional Advocates General, Ernakulam (2 copies).

The Additional Director General of Prosecutions, Ernakulam (2 copies).

The Deputy Solicitor General of India, Ernakulam.

The President, Kerala High Court Advocates' Association, Ernakulam.

The Chairman, Bar Council of Kerala, Ernakulam.

The State Attorney, Advocate General's Office, Ernakulam.

The Senior Counsel, Government of India (Taxes), Ernakulam.

The President, Kerala High Court Senior Advocates' Association, Ernakulam.

The President of Kerala Federation of Women Lawyers, Ernakulam.

The Vice-Presidents, Kerala High Court Advocates' Association, Ernakulam.

The Secretary, Rule Committee under Section 123 CPC, High Court.

The Secretary, Kerala High Court Advocates' Association, Ernakulam.

The General Secretary, Kerala High Court Senior Advocates' Association, Ernakulam.

The Secretary, Indian Law Institute, Ernakulam.

The President, Kerala High Court Advocates' Clerks' Association, Ernakulam. The Registrars and the Additional Registrar (General Administration),

High Court.

The Director of the Kerala Judicial Academy, Athani.

The Additional Director of the Kerala Judicial Academy, Athani.

The Member Secretary, Kerala State Legal Services Authority, Ernakulam.

The Director, Kerala State Mediation and Conciliation Centre, Ernakulam.

The Deputy Director (IT), High Court.

The Deputy Director of the Kerala Judicial Academy, Athani.

The Assistant Director of the Kerala Judicial Academy, Athani.

All Officers and Sections, High Court.

The Secretary, High Court Legal Services Committee, Ernakulam.

The Protocol Officer, High Court.

The Public Relations Officer, High Court.

The Private Secretary to the Chief Justice, High Court.

The Manager (IT), High Court

The Court Officer to the Chief Justice, High Court.

The Private Secretaries to Judges, High Court.

The Filing and Court Officer's Section, High Court.

The IT Section, High Court.

The Confidential Assistants to the Registrars, Director (KJA) and the
Additional Registrar (General Administration).

The Administrative Records Section, High Court.

The Notice Board, High Court.

The File